

City of Tillamook Planning Commission Minutes
June 7, 2012

Commission Members Present:

Jan Stewart, Chairperson

Aaron Palter

Tamra Jacobs

Charlotte Phillips

Commission Members Absent:

N. Hahn - excused

R. Jacobs - excused

Staff Present:

David Mattison, City Planner

Debbi Reeves, Executive Assistant

Guests Presents:

See List on File

- I. **CALL TO ORDER: Chairperson Stewart** called the City of Tillamook Planning Commission meeting to order at 7:02 P.M.
- II. **ROLL CALL: D. Reeves** called the roll. **Chair Stewart** noted **N. Hahn** and **R. Jacobs** were excused
- III. **PUBLIC COMMENT:** Public Comment Disclosure Statement read into record
- IV. **PUBLIC HEARINGS: Chairperson Stewart** read the Hearing Disclosure Statement. There was no bias, exparte contact, or conflict of interest from the Planning Commission members and no objections or challenges from the audience
 - 1) **Conditional Use Permit #CU-12-02 and Site Plan Review #SP-12-03:**

D. Mattison presented the Preliminary Findings and Conclusions into the record. **D. Mattison** explained the property location, parking, and the structure. There was Planning Commission discussion. Comments were read in to the record from neighboring property owner **Val Crispin**.

Don DeCambra Sr., 3504 3rd Street, Tillamook, OR 97141. **Mr. DeCambra**, the applicant, spoke of his plans for a barbeque business at the property location. He mentioned the type/style of unit, the location of the unit, parking, sidewalks, driveway, drainage, and catering. He noted this would be a take-out food business only.

Cheryl Devore, Tillamook OR 97141 spoke in support of the business. She will be the manager of the business. Mrs. Devore is the sister of the applicant . She spoke about cultural food and the parking issues discussed.

At this time **A. Palter** noted he needed to disclose he works with **Mrs. Devore's** husband. **Mr. Crispin** noted he was uncomfortable with this disclosure as did **Chairperson Stewart**.

Chairperson Stewart called for a 10 minute recess at 7:45 P.M. The Meeting reconvened at 7:55 P.M.

At this time **Chair Stewart** explained there would be a continuation of this application at which time specific information will be requested from the applicant. **Mr. DeCambra** will need to work with staff to make revisions. The continuation of the meeting was set for June 28, 2012. There was discussion regarding the information that will need to be brought back to the next meeting.

Chair Stewart closed the Public Hearing.

V. ITEMS OF HIGH PUBLIC INTEREST:

D. Mattison noted he would like to include the approval of the April 19, 2012 Planning Commission minutes in the agenda. **Chair Stewart** commented there had been a discussion with staff that from now on the minutes would be presented as action minutes and not in-depth or verbatim. The minutes are recorded and therefore anyone can listen to the meeting for further information or clarification.

- **T. Jacobs made a motion to approve the minutes from April 19, 2012 as presented. A Palter seconded the motion. Chairperson Stewart called for the vote. A. Palter voted aye. T. Jacobs voted aye. C. Phillips abstained as she was not present at the meeting. J. Stewart voted aye. The motion passed.**

1) Introduction to the section of the City Zoning Ordinance requested to be amended: **D. Mattison** presented the chapters of the Zoning Ordinance with changes and explained the changes. There was discussion. Other chapter changes will be presented in future meeting.

2) Heritage Tree List: There was discussion and the list will continue to be reviewed and worked on.

VI. ITEMS OF COMMISSION CONCERN:

1) T. Jacobs asked about the 3rd Street Project and crosswalks. This project was discussed.

2) Chair Stewart noted the Stakeholder Advisory Committee meeting. She will get the information from the meeting. **D. Reeves** noted there is an ODOT US101/HWY 6 meeting on June 20, 2012 at the Swiss Hall from 4:40 P.M. to 7:30 P.M.

3) T. Jacobs noted the completion timeline for the Wilson River Loop/Hwy 6 project is July 28, 2013. **D. Mattison** said contractor bids are out.

VII. FUTURA AGENDA ITEMS

VIII. ANNOUNCEMENTS:

D. Mattison noted the DLCD training sessions at www.coastalatlantis.net/training. and the archived Planning Commission training sessions at www.oregonapa.org.

VIII: ADJOURNMENT:

With no further discussion or any objections, the meeting was adjourned by **Chairperson Stewart** at 8:40 p.m.

Prepared by:
Debbi Reeves
Executive Assistant

Approval Acknowledged by:

SIGNATURE ON FILE

Jan Stewart, City Planning Commission Chairperson